Senior studies at Galen now provide great flexibility to cater to a variety of student interests and career pathways. Students may choose to complete only Victorian Certificate of Education (VCE) units, VCE units combined with Vocational Educational and Training (VET) modules, or the Victorian Certificate of Applied Learning (VCAL). They can also include University studies (called Extension Studies) or complete a School Based Apprenticeship and Traineeship (SBAT) with their VCE or VCAL. In Years 11 and 12 students have the flexibility to study a course that suits their own interests and needs. Before selecting a program for Years 11 & 12 students are urged to carefully read the graduation requirements and assessment procedures outlined in this booklet and the unit descriptions (found on our website).

Understanding the offerings, subject selection process and graduation requirements are vital in putting together an appropriate program. Homeroom teachers, Domain Leaders and subject teachers are available to clarify and advise students. It is important to make use of these people’s experience and advice. The Work and Further Education Coordinators also have a wealth of experience to share. It is also important to reflect seriously about your abilities and aspirations - aiming too high or not high enough has serious implications. Most importantly, talk to your family and friends!
Before choosing a course, students need to carefully think about a number of issues that will affect the studies they choose:

- What subjects am I good at?
- What subjects do I enjoy?
- What are my career interests?
- Do I want or need to do a tertiary course?
- What tertiary course am I interested in?
- What pre-requisites do I need to enrol in this course?
- What subjects are done in the first year of this course?
- Would I be best to get some background in these in Years 11 & 12?
- What are the abilities and skills required in the subjects I may choose?
- Do I want to enter the workforce soon?

Once you have identified your career interests and have a realistic idea of your abilities you will need to make up a program which meets our study requirements.

There are a number of different learning pathways available to students. The Victorian Certificate of Education (VCE) is only one pathway.
Read the Subject Course Descriptions

Drafting a Program

Drafting a program for Years 11 and 12 is complex and time consuming. Much work has already been done by Homeroom teachers in Semester 1 helping organize student work experience and the tertiary trip. Students have also completed a Humanities/Work Education unit which included an introduction to Occupational Health and Safety. Work experience was another key part of the program.

Further steps include:
- Considering whether to choose to do VCE, VCE with a VET or SBAT option, or VCAL in conjunction with an SBAT or VET program (with work placement built into the year).
- Drafting preliminary subject selections, in consultation with your parents.
- Final selection of subjects for the two or three years of senior studies, with the assistance of Homeroom teachers. Any Unit 3/4 selections made by students entering Year 11 must be approved by the relevant Year 10 teacher. For example, Maths teachers make recommendations regarding Maths choices.
- Further counselling may be given to individual students after the Special Review Meetings.

You can read detailed summaries of each VCE subject by going to: www.galen.vic.edu.au/senior-studies/vce/vce-units
This page can also be accessed from the Galen website homepage by going to: Sub Schools > Senior School > VCE Units.
Scroll through the table to select the VCE subjects of interest to you. You will be able to read about the rationale, structure, outcomes, assessment and (where appropriate) the entry requirements for each study. Details of the VCAL, VET and SBAT options are also provided under the Senior School tab.

For detailed study descriptions, go directly to the VCAA webpage at www.vcaa.vic.edu.au and follow the links to VCE Studies and Resources.
VCE is one way for students to complete their senior studies over two years. It provides a pathway to further study at university or TAFE and to the world of work. Students choose to combine VCE units to form a program usually with a particular focus, such as:

- a General Program
- Business Studies
- Humanities
- Performing Arts
- Technology

Other programs include:

- Sciences
- Health and Personal Development
- Mathematics
- Physical Sciences
- Visual Arts

At Galen, it is compulsory to study English or English Language or Literature at both Year 11 and Year 12. The usual total of 24 VCE Units over two years is then filled with elective choices. Galen offers the following electives:

- Accounting
- Art
- Business Management
- Drama or Theatre Studies
- English
- Geography Health & Human Development
- History - 20th Century
- - Australian
- - Revolutions
- Legal Studies
- Literature
- LOTE Italian and/or Indonesian
- Media
- Music
- Outdoor & Environmental Studies
- Physical Education
- Studio Arts
- Visual Communication Design

- Biology
- Chemistry
- Design & Technology
- Environmental Science
- Food and Technology
- IT Applications (IPM)
- IT Software Development
- Foundation Maths
- Systems Engineering
- Further Maths
- General Maths
- Maths Methods CAS
- Specialist Maths
- General Maths Tertiary
- Physics
- Psychology
- VET Hospitality
- VET Sport & Recreation
- VET Information Technology & Digital Media
- VET Applied Languages
- VET Small Business

**Choice of RE Units**

At Year 11:
- Religion & Society, Unit 1/2
- Global Politics, Unit 2 & Galen Source of Life Units
- Texts and Traditions, Unit 1/2
- Texts and Traditions, Units 3/4
- Religious Art 1 & Religion in the Media 1
- Classical Studies 1/2
- Community Service & Social Justice

Galen College is a Catholic School and therefore it is expected that all students complete units in R.E. Students should consider whether they want R.E. to contribute to their ATAR.

**Study and Attendance Requirements**

Galen College has its own study requirements.

In Year 11 you will select 12 units made up of:

- 2 units from the English Group
- 2 units from the Religious Education group
- 8 elective units from Arts, Humanities, Maths, Sciences, Technologies and/or VET courses/SBAT.

Most students will choose Units 1 & 2 (for Semester 1 & 2 in Year 11) and some students may include a Unit 3 & 4 study.

In Year 12 your program of 10 units will usually be made up of:

- 2 units of the English group
- 4 other Unit 3 & 4 Studies (8 units)

Attendance requirements are determined by the school. Galen believes that if attendance falls below 80% of scheduled classes, a student will not have been exposed to enough classroom teaching for satisfactory completion of a unit of study.

Special consideration is given in cases such as serious illness and bereavement.
Which Maths Should I do?

Remember that it is not compulsory to do Mathematics in VCE. However, most students do some Mathematics and there are many options, depending on your needs and interests. Individuals vary according to how much and which Maths they choose to do in VCE. Take your teacher’s advice, but the usual way is to do the highest level of Maths of which you are capable and which you will need for course or career interests.

Maths 10C at Year Ten leads to Foundation Maths Units 1 & 2 (and, only on teacher advice, General Maths Units 1 & 2). Doing Foundation Maths Units 1 & 2 is not sufficient to continue with Maths in 3/4 Units, but not everyone needs a high level of Maths.

Mainstream Maths at Year 10 allows entry into all Year 11 Maths subjects, but it is important to plan for Year 12 as well.

General Maths 1 & 2 leads only to Further Maths 3 & 4. General Maths Tertiary (Units 1 & 2) is strongly recommended before doing Specialist Maths 3 & 4. It must be taken with Maths Methods CAS 1 & 2. CAS stands for Computer Algebra System.

Maths Methods CAS 1 & 2 leaves all options open for Year 12: Specialist Maths 3 & 4, Maths Methods CAS 3 & 4 or Further Maths 3 & 4. Specialist Maths must be completed in conjunction with Maths Methods CAS.

And Which English?

Galen currently offers three English subjects: English, English Language and Literature. Students are required to study at least four units in Years 11 & 12 and must satisfactorily complete at least three.

The subject English is designed to meet the needs of students as they move into tertiary study, employment and full adult life. It emphasises the integration of reading, writing, speaking, listening and thinking. Most Galen students choose the pathway of English Units 1, 2, 3 & 4.

An alternative to English is English Language. English Language aims to combine learning about the nature of language in human thought and communication with learning how to use English more effectively and creatively. It looks into linguistics and explores the nature of the English Language. Students develop skills in the description and analysis of a diverse range of spoken and written English texts.

Literature is the study of classical, traditional, modern and popular texts. It has a focus on the social, political, or economic context in which each text was produced, and the use of language to give insight into human experience. If you take Literature 1, 2, 3 and 4, you do not have to undertake any other English studies. If you like reading, discussing your reading and learning how stories are told, you should contemplate Literature in addition to English or as a real alternative.
What is the GAT?

The General Achievement Test (GAT) is a test of general knowledge and skills in written communication, mathematics, science and technology, humanities, the arts and social sciences.

Each of these broad areas represent a body of general knowledge and skills that students are likely to have built up through their school years.

Students will already have done preparation for the GAT in past study of subjects like English, Mathematics, Science and History, where they have built up general knowledge and skills in writing, numeracy and reasoning. These are the knowledge and skills that will be tested.

All students enrolled in one or more VCE or VCE/VET Unit 3/4 sequences must sit the GAT. Achievement on the GAT is a good predictor of achievement on other assessments. If students have done well on the GAT, then their achievements are likely to be high on their school assessments and examinations.

Clearly, some GAT questions relate more closely to achievement in particular studies. The VCAA takes this into account when it calculates students’ expected achievements in each study for each school.

Why the GAT Matters

Since no special study is required for the GAT, because it does not come from any particular subject area, and because it does not count directly to any study score, it is easy to dismiss the importance of the test.

It is, however, important to take the GAT seriously and to do as well as possible in all sections. There are three reasons:

1. VCAA ensures that coursework assessments are comparable across the state. GAT scores and exam scores can be used in this "statistical moderation" process. A low GAT score can mean classwork scores are moderated downwards.

2. The GAT is used to check the assessment of School Assessed Tasks (SATs) in most Arts and Technology subjects. If SAT scores are significantly higher or lower than GAT scores, VCAA will review the school assessments.

3. GAT scores are used in the calculation of Derived Examination Scores (which are developed when a student is affected by illness, accident or personal trauma at exam time).

So, you should take the GAT seriously, even though it doesn’t relate directly to any of your subjects.

Students can get a good idea of the GAT questions by looking at previous GAT exam papers. They’re available on the VCAA website.

VCE Graduation Requirements

In order to graduate with your VCE, the Victorian Curriculum and Assessment Authority requires that:

You must satisfactorily complete a total of no fewer than 16 units. These units must include:

- Three units from the English Group (English/English as a Second Language Units 1 to 4; English Language Units 1 to 4; Literature Units 1, 2, 3 & 4)
- Three sequences of Units 3 and 4 studies other than English. These can be other VCE studies and/or VCE/VET programs.

How are my Results Reported to me?

If you are taking Units 1 and 2 only, you will receive a Statement of Results through your school. If you are taking Units 3 and 4, the Statement of Results will be mailed to you by the VCAA in December.

The Statement of Results will indicate whether or not you gained an ‘S’ (Satisfactory) or ‘N’ (Not satisfactory) for every unit you enrol in - Units 1, 2, 3 and 4.

Your assessments for School-assessed Coursework, School-assessed Tasks and the examinations will be reported as a grade from A+ to E or UG (ungraded, meaning that the score was too low to be assigned a grade). NA (Not Assessed) indicates the Graded Assessment was not undertaken or submitted.

If you achieve two or more graded assessments and receive ‘S’ for both Units 3 and 4 in a study you will receive a study score. The study score is calculated on a scale 0-50 and is a measure of how well you performed in relation to all others who took the study. For studies with large enrolments (1000 or greater), the following figures show the approximate proportion of students who achieve a Study Score higher than the stated values.

<table>
<thead>
<tr>
<th>Study Score</th>
<th>45</th>
<th>40</th>
<th>35</th>
<th>30</th>
<th>25</th>
<th>20</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proportion of students</td>
<td>2%</td>
<td>8%</td>
<td>24%</td>
<td>50%</td>
<td>76%</td>
<td>92%</td>
</tr>
</tbody>
</table>

For studies with fewer enrolments, the proportions may vary slightly.

Study Scores lower than 20 are reported as <20.

You will also receive a certificate if you have satisfied the requirements for graduating with the VCE.

The Statement of Results will be mailed in December. For more information about results, visit the VCAA website.
Australian Tertiary Admission Rank (ATAR)

The VCAA calculates your study score from the three graded assessments in each Unit 3/4 study. The maximum score for each study is 50.

The Victorian Tertiary Admissions Centre (VTAC) uses the study scores to calculate your Australian Tertiary Admission Rank, or ATAR. VCE VET programs and Extension Studies (VTAC refers to them as Enhancement Studies) can also be used to calculate your ATAR.

The ATAR is used as the primary source of selection in almost 50 per cent of tertiary courses. The remaining course selection authorities use a range of criteria that may include the ATAR and folio presentations, auditions, interviews etc.

The ATAR is developed by comparing students across all of their studies and involves a statistical treatment (or scaling) of study scores, converting them to ATAR subject scores.

This means that all studies are treated equally, allowing them to be added together to derive an aggregate, that is then converted into an ATAR.

For further information about scaling or the ATAR, see the Senior School Director or Year 12 Coordinator.

ATAR equals English + next best three subjects + 10% of any 5th & 6th subjects.

Extension Studies

Extension Studies are university subjects taken with the VCE. If you are a high achiever and looking for an additional challenge, they are a great way to extend your interest in a subject a step beyond the VCE. They are not VCE units and cannot be counted as part of the 16 units needed for satisfactory completion.

Who can do extension studies?

Extension Studies are meant for high achieving students who have shown outstanding results. About 2 per cent of VCE students each year will be eligible. Students apply directly to the university that offers the study of their choice.

Students should seek advice at school before beginning an Extension Study. Galen will have the guidelines that are set by the universities which help to ensure that selected students are capable of completing their VCE and an extension studies program. All extension studies programs are at least 20 per cent of a full-time first-year program at university.

A key to selection is your achievement in the VCE ‘preparatory study’ for the Extension Studies program you want to do. The preparatory study will give you the necessary background for the university subject in your Extension Studies program. You will normally need to have completed a Unit 3 and 4 sequence in a preparatory study that gives you the necessary background for the university subject.

Some preparatory studies can be done at the same time as the Extension Study. You should seek advice on this from Galen and the relevant university. Galen will also need to be satisfied that you have achieved or are likely to achieve a VCE study score of at least 41 in the study.

What are the Benefits?

If you successfully complete an Extension Study the results will be reported on your Statement of Results and may contribute to your ATAR (see Statement of Results in How are my results reported to me?) as a sixth VCE study. It may gain you an additional 4.0, 5.0 or 5.5 points to the aggregate in the calculation of your ATAR, depending on your results in the extension study. If you pass an Extension Studies program you will ordinarily be able to take up your subject at second year level at university if you are selected for the course to which the subject belongs. You must remember that enrolling in an Extension Study means that you will have a bigger workload as well as more advanced work, but the rewards are also great.

What You Should do Next?

If you think that this program is for you, please make initial contact with the universities to find out more details of the Extension Studies that they offer.

The subjects being offered by each university and their mode of availability may change from year to year. It is important that you realise this if and when you make your decision to enrol in the Extension Studies program. As an example, students have undertaken Philosophy at Galen in the past.

Galen students can access Extension Studies at La Trobe, Monash and the University of Melbourne.

Remember, you need to be a high achiever, highly motivated, self-directed in your learning and a hard worker! Please see the Senior School Director for more information.

You need to be a high achiever, highly motivated, self-directed in your learning and a hard worker!
Distance Education

The Distance Education Centre Victoria is Victoria’s major provider of distance education courses for students from Preparatory to Year 12. It delivers programs to more than 3000 students each year. The programs are designed to meet the educational needs of students whose circumstances prevent them from accessing courses at regular schools. While many students are travelling, ill or find regular schooling difficult, many others use the DECV’s services to enrol in one or two subjects that they cannot access in their regular school. Distance education simply means education that is not based in a physical classroom. Teaching and learning programs can be delivered in many ways – online, via disk, and in print. Contact methods can include phone, email, chat, bulletins or simply by post. Course materials can be delivered via the web or by a combination of quality print-based, audio and visual learning materials. Teachers working at the DECV are qualified professionals with current VIT registration. The teaching and learning program is carried out by individual teachers, and regular and ongoing contact between teacher and student is encouraged and expected. Teachers and staff are located in one building in Thornbury. Students (and families) can visit the school, and opportunities for seminars are provided regularly throughout the year. They also have the opportunity to attend seminars and excursions which form a part of the teaching program – real people interacting with real people. In many cases, eligibility criteria must be met by students wishing to enrol for courses at the DECV. For information and applications for enrolment, see the Senior School Director. Parents are required to cover the cost of Distance Education courses.

Distance Education offers a range of subjects that Galen does not or cannot offer, such as German, French and Dance.

VCE Testimonial - Lauren Parker

Lauren Parker – 2012 Galen Graduate

My Year 12 experience was tough but was made easier by the people I kept around me. My family offered perspective and support, while my friends offered empathy and a true understanding of what I was going through. My VCE really started in 2011 when in Year 11 I was doing two Year 12 subjects (History Revolutions and Hospitality) these were two subjects I adored they both set me up well for Year 12, in that I knew what was required of me from a Unit 3 & 4 subject.

I’ve always known I wanted to be a teacher and picked the course I wanted to study pretty early in Year 11. Having this in mind made my subject selection clear, I needed Year 11 Maths and Year 12 English, other than that I was free to choose subjects that interested me. I cannot stress how important it is to pick subjects you enjoy; I can’t tell you how many of my peers looked at me and said, ’But Food Technology gets marked down! Why would you pick that?’

I picked it because I loved it, I ended up topping Food Technology and I loved my year in that class.

My actual Year 12 experience was one of my favourite years at school. From the start to the end I promised I wouldn’t let a number define me, Year 12 is just one year of your life, it’s a big one but if you know where you want to go and you’re willing to work hard there is always another path to get there no matter the number at the end of the year.

I lived a pretty balanced Year 12, I went to parties, worked, studied and did everything I could to get the most out of the year. Year 12 is all about finding that balance because without the social life you’ll go crazy and with only a social life you’ll be disappointed with your score at the end. I was lucky in that I had a good relationship with all of my Year 12 teachers, most of them I’d had for the few years leading into Year 12, going to them for assistance was the most helpful thing I could do.

I received a fair bit of advice about Year 12 and most of them stuck. One I received right around exam time was that everyone hits a wall and that it’s okay to hit that wall as long as you get back up and keep working. The people you surround yourself with in Year 12 are key, some people will only want to talk about ATARS, universities and sacs, that’s great but sometimes it drives you crazy; find the people who can talk about stuff outside of school and it will keep you sane.

Finally I know it seems like the scariest year of your life but you’ll make it through and you’re definitely not alone during this year.
## Sample VCE Selection Grid

**COURSE SELECTION SHEET – 2015**

### YEAR 11

| NAME: A. Student | H/R: 10 ___ |

<table>
<thead>
<tr>
<th>YR</th>
<th>R. E.*</th>
<th>Sem</th>
<th>ENGLISH**</th>
<th>OTHER SUBJECT CHOICES (include VET units)</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td></td>
<td>1</td>
<td>Circle ONE English 1-2</td>
<td>Maths Methods CAS 1 Chemistry 1 Physics 1 Biology 3</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2</td>
<td>Circle ONE English Language 1-2</td>
<td>Maths Methods CAS 2 Chemistry 2 Physics 2 Biology 4</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1</td>
<td></td>
<td>English Literature 1-2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2</td>
<td></td>
<td>English Literature 1-2</td>
</tr>
<tr>
<td>12</td>
<td></td>
<td>1</td>
<td>Circle ONE English 3-4</td>
<td>Maths Methods CAS 3 Chemistry 3 Physics 3 Geography 3</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2</td>
<td>Literature 3-4 (ESL 3-4)</td>
<td>Maths Methods CAS 4 Chemistry 4 Physics 4 Geography 4</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>VCE PATHWAY UNIT/S STUDIED IN YEAR 10</th>
<th>VCE 3-4 UNIT TO BE STUDIED IN YEAR 11</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biology</td>
<td>Biology</td>
</tr>
</tbody>
</table>

**SIGNATURES:** Student: ___________________ Parent: ___________________ H/R Teacher: ___________________

- Students may be asked to choose again if class numbers are too small and/or if subjects chosen clash on the timetable

**PLEASE BRING THIS FORM FILLED IN TO YOUR INTERVIEW ON THURSDAY 31ST JULY 2014**
**What is VCAL?**

The Victorian Certificate of Applied Learning (VCAL) is one of two senior secondary certificates in Victoria. The VCAL engages senior students in a combination of work-based learning, vocational education and training (VET), literacy and numeracy and personal development. The VCAL aims to provide students with the skills, knowledge and attributes necessary to make informed choices regarding pathways to work and further education. Like the VCE, the VCAL is a recognised senior secondary qualification. Unlike the VCE, which is widely used by students as a pathway to university, the VCAL focuses on ‘hands-on learning’. Students who do the VCAL are more likely to be interested in going on to training at TAFE, doing an apprenticeship, or getting a job after completing the VCAL. Students who have completed the VCAL through Galen Catholic College have been very successful in securing apprenticeships, traineeships, general employment or in pursuing opportunities in further education. The VCAL certificate can be studied at any one of three levels: Foundation, Intermediate or Senior.

Although the primary focus of the VCAL is on preparing students for the workplace, there are Universities who are now recognising the Senior VCAL Certificate as an acceptable entry qualification into some undergraduate degree courses. In addition to this, students are required to complete a minimum of 100 hours of completed modules of VET studies. At Foundation level this can be at a Certificate 1 level or above; Intermediate level at a Certificate II level or above; Senior at a Certificate III level or above. In addition to this students are required to develop industry experience.

Within the VCAL there are four strands: Literacy, Numeracy, Personal Development Skills and Work Related Skills/Industry Skills. In addition to this students are required to undertake some Form of Vocational study. This can be in the form of a VET course at the Certificate II or III level or a School Based Apprenticeship & Traineeship Program.

Students are required to undertake structured workplace learning as part of the VCAL program. This occurs in blocks of time two to three times throughout the year. Through participating in Structured Workplace Learning students gain industry experience along with exposure to potential future employers.

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**VCAL Graduation Requirements**

To be awarded the VCAL, students must successfully complete a learning program which contains a minimum of ten credits. Six credits must be at the award level or above that the student is enrolled in, including one Literacy unit credit and one VCAL Personal Development Skills unit credit. The other four credits can be drawn from the same award level that the student is enrolled in or selected from a higher or lower award level. However credits at a Foundation level cannot contribute to a Senior level. At Galen students must also meet the outcomes for the Religious Education component of the Personal Development strand.

Students who commence a VCAL but do not complete it will receive a Statement of results at the end of each year of study. Upon successful completion of the requirements for a VCAL, students will receive a VCAL certificate and a Statement of Results. Additional Statements of Attainment or certificates will be provided by the Registered Training Organisation (RTO) for successful completion of VET or ASBA curriculum. It is possible for students to transfer from VCE into VCAL during the year if they are struggling with the academic/theoretical nature of the VCE course.

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**VCAL Testimonial:**

**Matt Stockdale**

The VCAL program at Galen is full of opportunities for students to get extended amounts of work experience in a specific industry of the students choice. Last year Matt worked at ELECT-SOLAR, an electrical and solar contractor company based in Wangaratta. “VCAL gave me the opportunity to gain industry skills while still completing my Year 12 Certificate. At the end of my school year I obtained my Year 12 Certificate along with many hours of hands on experience.”

There are two levels of studying available for Year 11 VCAL students: Foundation and Intermediate, and three available to Year 12 VCAL students including: Foundation, Intermediate and Senior. On completion of the Senior level, students can obtain a Year 12 Certificate.

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**VCAL Testimonial:**

**Sally Archibald**

In Year 11 VCAL we covered a range of topics over 4 different classes. VCAL is very hands on and as a result, I really enjoy school. I started the year with a Hairdressing apprenticeship, which involved attending TAFE two days each week, and work in our placement. I enjoy VCAL because we are not limited to what’s available at Galen; we have the option to find our own courses, take our own paths and gain the skills we need to get the career that we want. We are treated as individual, young adults but still have all the support we need from teachers at Galen to help us reach our goals.
**Sample VCAL Selection Grid**

**VCAL SELECTION SHEET – 2015**  
**YEAR 11**

**NAME:** A. Student  
**H/R: 10 ___**

<table>
<thead>
<tr>
<th>YR</th>
<th>Sem</th>
<th>LITERACY</th>
<th>NUMERACY</th>
<th>PERSONAL DEVELOPMENT</th>
<th>WORK RELATED</th>
<th>VET/ASBA</th>
<th>WORK PLACEMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td>1</td>
<td>Circle ONE FOUNDATION</td>
<td>Circle ONE FOUNDATION</td>
<td>Includes RE Circle ONE FOUNDATION</td>
<td>Circle ONE FOUNDATION</td>
<td>VET Cert II Engineering</td>
<td>Bob the Builder</td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Circle ONE INTERMEDIATE</td>
<td>Circle ONE INTERMEDIATE</td>
<td>Includes RE Circle ONE INTERMEDIATE</td>
<td>Circle ONE INTERMEDIATE</td>
<td>VET Cert II Engineering</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>1</td>
<td>Circle ONE FOUNDATION</td>
<td>Circle ONE FOUNDATION</td>
<td>Includes RE Circle ONE FOUNDATION</td>
<td>Circle ONE FOUNDATION</td>
<td>VET Cert II Engineering</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Circle ONE INTERMEDIATE</td>
<td>Circle ONE INTERMEDIATE</td>
<td>Includes RE Circle ONE INTERMEDIATE</td>
<td>Circle ONE INTERMEDIATE</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Recommended Literacy Level**  
Foundation

**Recommended Numeracy Level**  
Intermediate

**English Teacher’s Signature**  

**Maths Teacher’s Signature**  

**SIGNATURES:** Student: ___________________  
Parent: ___________________  
H/R Teacher: ___________________

**PLEASE BRING THIS FORM FILLED IN TO YOUR INTERVIEW ON THURSDAY 31ST JULY 2014**

*VCAL students at field trip to Brown Brothers Winery.*

**VCAL is an alternative qualification. It gives a more “hands on” education, with a focus on literacy & numeracy, industry & work skills and personal development.**
Vocational Education & Training (VET)

VET (Vocational Education Training) in the VCE/VCAL program combines general VCE studies with vocational training and experience in the workplace. VET in the VCE is designed to provide a more vocational VCE; to expand opportunities for senior secondary students; to link schools to industry and training providers; to help meet the needs of industry and to prepare young people for the workplace of the future. Successful completion of a VET subject in the VCE program provides students with:

- Two Statements of Results issued by the Victorian Curriculum and Assessment Authority giving details of units completed in the VCE/VCAL and modules/units of competence completed in VET.
- An enhanced Equivalent National Tertiary Entrance Rank (ATAR) which can improve access to higher education
- The ability to move into further vocational education and training courses
- Workplace experience including structured workplace training.

Delivery of a program is undertaken by an RTO, (TAFE institute, private provider or school), or by Galen College under the auspice of an RTO.

Work Placement is a requirement of all “VET in the VCE” programs. It allows students to develop an understanding of workplace ethos and to acquire skills and knowledge appropriate to training within an industry setting. VET programs can be delivered as a class through VET in Schools subjects or individually for students doing a School Based Apprenticeship & Traineeship Program in the workplace.

The Value of VET

Students value the VET in the VCE program because it:

- Allows them to combine general and vocational studies which, for many, provides a practical learning experience.
- Gives them direct experience of business and industry, which employers value in selection.

Employers value the VET in the VCE program because it:

- Contributes to the development of entry level skills for industry
- Provides students with a practical and focused introduction to workplace requirements
- Enables employers to use the program for selection purposes
- Enables industry to influence educational programs in schools
- Provides useful training and supervisory experience for existing employees
- Enables industry to participate in local community networks

Proposed Certificate II VET courses through Galen for 2015 include:

- Engineering
- Hairdressing
- Sport & Recreation
- Hospitality
- Information Technology & Digital Media
- Building & Construction
- Applied Languages

Delivery of courses is dependent upon student interest across the LCP Cluster. Galen passes on delivery costs to students. Details of uniform costs and levies will be in the booklist. For local VET offerings refer to the GoTAFE & TEC websites. Please discuss your VET options with the VET & SBAT Co-ordinator, Mrs Marlene Kittel.

VET Testimonial - Lauren Gilfuis

VET Hospitality is taken over two years, with the first year in Year 10 then completed in Year 11. As I was interested in kitchen management and thoroughly enjoy cooking I thought it would be an excellent subject to take. It’s great to attend after school until 7.30pm in our second year and it gives us free study periods throughout the week. The frees then give us break in the day to work on our portfolio or other outstanding work.

As Hospitality is a Year 12 subject, we have an exam at the end of the year. This means we then have already completed a Year 12 subject even before we begin Year 12. Hospitality is really hands on learning and is great just for everyday general life. The certificate opens up a wide world of new skills and experiences for us students. Once we complete school the Certificate enables us to show employers that we have the skills necessary in Hospitality establishments like cafes and restaurants. It can be a career or it can help us pay our way through Uni. We have been so fortunate this year because we have a brand new Hospitality kitchen, it complies with Industry standard and is a pleasure to work in. We have also had the chance to compete in the Murray River Culinary Challenge which has been the first year Galen has entered. It has been a worthwhile and great learning experience for all who participated.

Current VET Hospitality student Lauren Gilfuis at Galen’s new Hospitality Training Centre.
## Sample VET Selection Grid

### COURSE SELECTION SHEET – 2015

**YEAR 11**

**NAME:** A. Student taking VET  
**H/R:** 10 ___  

**Office Use – Barcode**

### OTHER SUBJECT CHOICES (include VET units)

<table>
<thead>
<tr>
<th>YR</th>
<th>R. E.*</th>
<th>Sem</th>
<th>ENGLISH**</th>
<th>OTHER SUBJECT CHOICES (include VET units)</th>
</tr>
</thead>
</table>
| 11 |        | 1   | Circle ONE | Math Methods CAS 1  
Religion & Society 1/2 | Chemistry 1  
English 1-2 | Psychology 2  
VET Hospitality |
|    |        | 2   | Circle ONE | Math Methods CAS 2  
Text & Traditions 1/2 | Chemistry 2  
English Language 1-2 | Psychology 2  
VET Hospitality |
|    |        | 2   | Circle ONE | Math Methods CAS 3  
Classical Societies 1/2 | Chemistry 3  
English Literature 1-2 | Psychology 3  
Biology 3 |
|    |        | 1   | Circle ONE | Math Methods CAS 4  
Religious Art 1 & Religion in the Media 1 | Chemistry 4  
English 3-4 | Psychology 4  
Biology 4 |
|    |        | 2   | Literature 3-4  
Australian Global Politics 2 & Galen Source of Life Units | Math Methods CAS 4  
(ESL 3-4) | Chemistry 4  
Psychology 4  
Biology 4 |

**VCE PATHWAY UNIT/S STUDIED IN YEAR 10**  
**VCE 3-4 UNIT TO BE STUDIED IN YEAR 11**

**SIGNATURES:**  
Student:  
Parent:  
H/R Teacher:  

* Students may be asked to choose again if class numbers are too small and/or if subjects chosen clash on the timetable

**PLEASE BRING THIS FORM FILLED IN TO YOUR INTERVIEW ON THURSDAY 31ST JULY 2014**

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**School Based Apprenticeship & Traineeship Program**

A School Based Apprenticeship & Traineeship Program (SBAT) can be undertaken while still at school. These apprenticeships are increasingly a career option for secondary school students, as the students are able to gain a vocational and technical education qualification while pursuing their VCE or VCAL certificate.

Students who pursue an apprenticeship have the opportunity to study VCE/VCAL units at school and work for an employer on a part-time basis in the traditional areas offered by apprenticeships. Students sign a Work Agreement for two years. This is organized through training companies (New Apprenticeship Centres or NACs) such as ATEL or MEGT.

Because there is a wide range of opportunities at Galen, we work with individual students to meet their skills, interests and career goals. Opportunities exist in agriculture, retail and automotive. Other areas such as business, community services, food processing, information technology, hospitality, and engineering may be available, depending upon student interest. A School Based Apprenticeship & Traineeship Program must involve paid employment and training.

For more information about the SBAT Program, you can try websites like the Australian Government at:  

Or VCAA at:  
A Sample SBAT in Agriculture

A School Based Apprenticeship & Traineeship Program with a local farmer illustrates how the program might work:

The student and his/her family would be involved in the search to find a suitable farm with a farmer willing to employ, pay and train an SBAT student. Staff from a New Apprenticeship Centre would meet with the family and the farmer to finalise arrangements.

All parties would decide on a suitable training provider, such as GOTAFE. They would then develop a Training Plan that allowed the student to complete Certificate (II) Agriculture with modules (subjects) relevant to that farm. Muster and Move Sheep, for example, would be a module for someone on a sheep property, but Grain Handling would be a module for someone on a wheat farm.

Galen would be notified of the arrangement by the New Apprenticeship Centre. The TAFE would forward the Training Plan so that the student can be enrolled in the relevant VCE units.

The student would meet with the Work and Further Education Co-ordinator while this process was occurring and would negotiate a suitable day to be working on the farm.

A VCE student would complete English, Maths, Religious Education and other VCE units over the remaining eight days per fortnight he or she was at Galen.

A VCAL student would work on literacy and numeracy units at Galen and relate them to their work on the farm. The VCAL student would also participate in Work Related Skills and Personal Development Skills at Galen. The VCE student would receive VCE credits at Units 1, 2, 3 and 4 (depending upon the level and number of modules completed) for work completed in Certificate II Agriculture. The Certificate would apply to the Industry Specific Skills Strand for the VCAL student.

During the school holidays both the VCE and VCAL students would work on the farm and spend time at TAFE. Students would be expected to complete relevant theory and book work from TAFE in their own time.

An assessor from TAFE would visit the School Based Apprenticeship & Traineeship Program student in the work place periodically throughout the year.

Assessment is usually competency based, with students being able to demonstrate what they have learnt. Please discuss your VET options with the VET & SBAT Co-ordinator, Mrs Marlene Kittel.

SBAT Testimonial - Shane Allan

Last year Shane completed Senior VCAL and attended school three days a week. “This enabled me to take part in either VET studies, TAFE or a School Based Apprenticeship & Traineeship Program (SBAT). I chose to do an SBAT in Agriculture two days a week; which resulted in me receiving my Certificate III in Agriculture as well as gaining my Senior VCAL Certificate. The SBAT is made up of a mixture of practical work placement and theory modules that I completed at home. I found that this was a really good way to gain my certificate as I got to be outside using the skills and knowledge I learnt, rather than just sitting in a classroom.

I did my SBAT on a dairy farm located in Milawa, and my responsibilities included looking after newborn calves, the safe operation of agricultural machinery, milking cows, fencing and other agricultural practical tasks as required of me.

Another really good thing about my SBAT is that I got to meet lots of other people from the agricultural industry and gain an understanding of what their jobs involve. This was ideal for me as I got to see what options are available for work in the agriculture industry.

I would strongly advise an SBAT Program for anyone who is interested in a trade as it is a great way to gain experience in your field of interest and you will work out pretty quickly whether or not you enjoy the job. Gaining a certificate that will increase your eligibility to apply for specific jobs or a full time apprenticeship is a bonus when you leave secondary school.”

School Based Apprenticeship & Traineeship Programs are designed to suit an individual’s skills, interests and career goals.
Subject Selection Timeline

There are several key dates in Galen’s subject selection timeline.

- July 16 - Year 10 Careers Expo
- July 23 - VCE Info Night
- July 31 - Year 10 (going into Year 11) interviews:
  Students and parents will meet with a senior staff member to discuss pathways and options for Year 11 & 12. The subject selections will be finalised at these interviews.
- Term 4 - Headstart Program Week 8 & 9.

Important Dates

Where to Get More Information

There are many ways you can find out more about the units that might interest you:

Check the VCE Subject Summaries which are on our website at: www.galen.vic.edu.au

The Subject Summaries can also be found on the Victorian Curriculum and Assessment Authority (VCAA) website at: http://www.vCAA.vic.edu.au

Lots of other information about VCE and VET can also be found on the VCAA website.

Talk to teachers, other students and parents. Make time to talk with your course adviser or Year Level Coordinator.

Parents might find this website useful: http://vCAA.vic.edu/vce/studies/index.html

Read the "Where To Now? Guide" (for Year 10 students). This is the booklet from VCAA distributed at school for all students. It explains the VCE, VCAL, VET and SBAT courses. The 2014 Guide is also available on the VCAA website: http://www.vCAA.vic.edu.au/vce/publications/WhereToNow/index.html

See the Galen teachers who specialise in the units you’re interested in.

Use Parent/Student/Teacher Day as an opportunity to clarify ideas about your choices.

See the latest copy of the Tertiary Planner for the year you intend to go to university to find out about entry requirements.

Remember the key people in the subject selection process. You can talk to any of them about combinations of subjects, specific programs or your work and education goals.
Galen Catholic College is strongly committed to the ideals of a Catholic education. Galen especially prides itself on the level of care and concern given to each student, including those with special needs. We endeavour to support young people who are well-equipped to cope with the demands of today’s rapidly changing society and who have a sound value system on which to base their future lives.

Galen aims to:
- Create a strong sense of Christian community, fostering faith and personal development
- Cater for all students’ needs
- Take account of the requirements of parents, tertiary bodies and employers in a changing society
- Guide students to the development of personal responsibility and self discipline
- Develop individual talents and education for leisure
- Offer an educational program to extend each individual student
- Encourage a life-long approach to education.