



Galen
Catholic College



YEAR 7 2024

Information Guide



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Galen, a place of opportunity

Galen Catholic College offers a comprehensive, Catholic education for your child.

We understand the importance of transition from primary school into Year 7. As such we have developed a unique program that allows each student to develop familiarity and confidence with staff, peers and their new environment.

Our school community is divided into two schools: the Junior School (Years 7, 8 & 9) and the Senior School (Years 10, 11 & 12). Through this structure, we cater extensively for Year 7 students entering Galen.

Galen has a dedicated team of Learning Leaders and House Leaders who work closely with homeroom mentors and classroom teachers to ensure that your child's education at Galen is positive, enriching and one of personal growth.

Our House and vertical Year 7 - 12 homeroom system encourages continuity of care, leadership, creativity, self-esteem, and we endeavour to provide opportunities for all students.

At Galen, we promote student development across many areas, from the Arts through to Sport, Music, Drama, Languages, Technology and extensive extra-curricular opportunities. We encourage students to participate broadly.

Our facilities are state of the art. They serve the purposes of allowing for great learning and teaching and care for all students.

We invite you to come and see!



Junior School Contacts



Junior School Leader

Kylie Girolami | kylie.girolami@galen.vic.edu.au



Junior School Administrator

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Year 7 Learning Leader

Linda Pietropaolo | linda.pietropaolo@galen.vic.edu.au



Year 8 Learning Leader

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Year 9 Learning Leader

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Marketing Manager and College Registrar

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Learning Diversity Leaders

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Jeremy Campbell | jeremy.campbell@galen.vic.edu.au



Wellbeing

There may be times when you and your family have an issue that is impacting on schooling which needs sensitive and confidential attention. It might be a health, family or personal problem. Either way, at Galen Catholic College we have a caring Wellbeing Team who can provide you with professional support. This can be an alternative to the Homeroom teacher, Learning Leader, House Leader or Head of School (who would generally be the people you first approach about school concerns).

The Wellbeing Team currently consists of six staff (and one dog!) with a range of skills and backgrounds:



Patrick Arcuri
Deputy Principal
- Staff & Students



Jade Winter
(Psychologist)
Full Time



Kate Meehan
(Counsellor)
Full time



Laura Lindsay
(Counsellor)
Full Time



James O'Brien
(Counsellor)
Full Time



Therese Rodway
(Counsellor)
Monday and Tuesday



Cocoa
(Therapy Dog)
Monday

The Wellbeing Team can chat confidentially in the privacy of our welcoming Wellbeing Centre. We can support you in a variety of ways. We can also arrange an appointment with other community services that specialise in your particular area of concern. Please remember, we welcome you and your family to our school. We care about you and there is always someone here at Galen to provide you with wellbeing support.

A Christian Tradition

Galen Catholic College, through its foundation schools, St Joseph's and Champagnat Colleges, has been providing quality education for the people of Wangaratta and district for the past one hundred years. This has been achieved in large part by the support and efforts of the Catholic communities of the district, together with the Religious and lay staff.

Galen Catholic College was founded to serve as a regional co-educational Year 11 & 12 College and was located on the Marist Brothers' property adjoining Champagnat College. Galen College was named after Fr George Devitt Galen, native of Donegal, Ireland, and the first parish priest in Wangaratta. He was responsible for the building of St Patrick's Church. He died in November, 1896, aged 32 years.

In April 1982 the Marist Brothers announced that they would be withdrawing from Wangaratta at the end of that year. It was then decided to amalgamate the three Catholic secondary schools – Galen, Champagnat College (Marist Boys Years 7-10) and St Joseph's College (Brigidine Girls Years 7-10) from February 1983 to form a co-educational Year 7-12 College, named Galen Catholic College. From 1983 until December 1989 the College operated on two sites, with Years 7 and 8 located at the Ryley Street Brigidine Convent site and Years 9 to 12 at the College Street site. In February 1990 all Year 7-12 classes were consolidated at College Street.

The Galen community remains committed to maintaining an awareness of its historical roots. We celebrate the values of our House Patrons; Champagnat, Mackillop, Delany, Chisholm, Brigid, Patrick, Vincent and Glowrey, which continue to inform our school ethos. We celebrate Founders' Day every August, retaining the charisms of the Marist Brothers and Brigidine Sisters that remind us of our educational heritage.



Co-curricular Activities

All students have special gifts and talents and are encouraged to flourish in all parts of the curriculum. There is a wide range of activities on offer for students.

The Social Justice Group tackles important issues such as reconciliation, sustainability, world peace and poverty. The group participates in campaigns like 'Make Poverty History'. During Lent we have a focus on fundraising to raise money for Project Compassion. The event is designed to raise money, increase awareness of poverty in developing countries and develop a sense of solidarity with the poor in places like India and Africa, where life is not so easy. Students may also participate in the Winter Sleepout which helps to raise awareness of the plight of the homeless in our society and become a trained Iloura volunteer to assist the elderly residents.

There are also Galen's wonderful Stage Productions (both the Junior Production and the Whole School Production) where actors, musicians, dancers and backstage crew all participate. Students also have the opportunity to be involved in the Junior School Band.

Students are also encouraged to participate in the major events on the Galen sporting calendar. These are the House Swimming and Athletics carnivals; they're fun and your house is awarded points for your efforts. Age champions are selected and the best swimmers and athletes get to compete in Galen "Superswims" and Galen "Gifts". At Galen, we have an extra-curricular sport program that runs in association with School Sport Victoria. It covers a variety of sports including football, netball, soccer, cricket, basketball, athletics, and swimming just to name a few. Students go through the process of signing up, participating in trials and are selected for the competition. There are four divisions of competition from local level to State championships. Staff nominate themselves to coach teams, or to help out with specific jobs in association with the Sports Coordinator.

Our STEM programs, among the region's finest, include the renowned Galen VEX Robotics Program. Students of all levels team up to design, build, and program robots for VEX Robotics Competitions. Enthusiastic staff inspire their curiosity, paving the way for a future immersed in STEM.

Moreover, Galen students have access to the In2science program, pairing them with university e-mentors for 50-minute online sessions weekly, over 10 weeks each semester. This powerful peer mentoring program expands the students' vision beyond the classroom, to a university pathway, allowing them to realise their full STEM potential. The In2science awards have recognized many Galen students, acknowledging the program's profound impact on their growth and achievements.

Galen has been involved in VEX Robotics and In2science programs since 2016, these collaborations have also created other STEM opportunities for our students.

Learning Diversity Team

The Galen Learning Diversity Team assists in supporting students with Learning Challenges and/or Disabilities within the mainstream classroom. Working closely with the classroom teachers, the Learning Diversity Team members assist in developing modified work programs and assessment tasks in order for students to experience academic success. Learning Mentors are also allocated to classes to assist the students and teacher as required. The Learning Diversity Team is a dedicated, caring and highly professional group of people that are creating a range of opportunities for students with diverse learning needs to achieve success within the mainstream classroom.

Student Leaders

One of the benefits of our House system is that our students can take on leadership roles in the early years of secondary schooling. Through their involvement as student leaders, students gain a better understanding of formal meeting procedures and develop their public speaking and organisational skills. Learning to work effectively in a team environment is also viewed as being an important part of the Student Leaders role. The Junior School House Leaders represent the Year 7s, 8s and 9s at Junior School and House meetings.

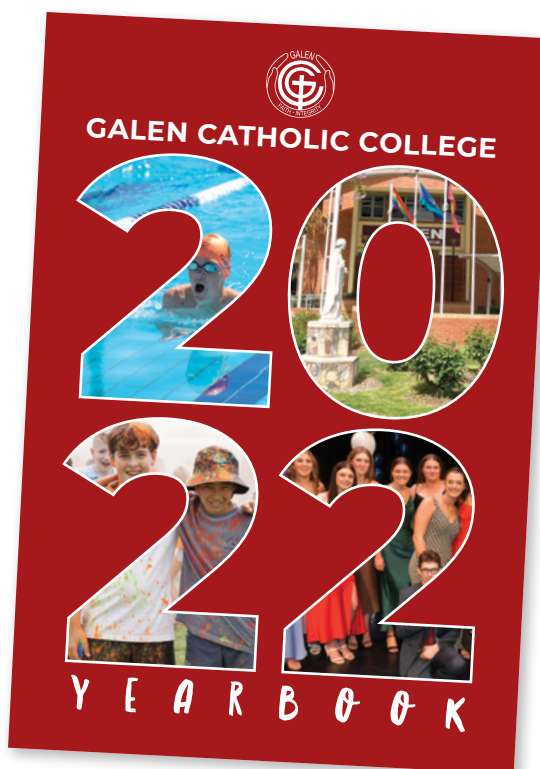
Homeroom

Each Year 7 student will be placed in a Vertical House Homeroom. The Vertical House Homeroom is made up of Year 7, 8, 9, 10, 11 & 12 students. They will remain in that Vertical Homeroom for the entirety of their time at Galen Catholic College. This will enable stronger relationships with the Homeroom Mentor and members of the homeroom. Over time, the student, parents and Homeroom Mentor will develop a deeper understanding of the needs of the student. This model allows for the Homeroom Mentor to be an advocate and first point of contact for the student and parents. The House Cup competitions are held throughout the year to help students become involved, to build relationships across the year level and to have fun. The competition covers a range of activities including: Founders' Day shield, academic and endeavour awards, swimming, as well as athletics carnival, chess, volleyball, trivia, downball. The competitions are something that everyone should look forward to. Wellbeing is a strong component of the Vertical House Homeroom group and the homeroom mentor is the first contact point for any Wellbeing concerns.

Communication

Communication with parents is important and provided for through:

- Galen "Wrap Up" fortnightly newsletter, to inform parents about College activities and student achievements
- Social Media: Galen's Facebook and Instagram pages
- The annual school yearbook
- Fundraising and social occasions
- Parent/Teacher/Student interviews
- Parent Access Module (PAM) reports
- Telephone and email contact
- Private discussions upon request of parents, Homeroom Mentors, or specific subject teachers as needed
- Information Nights explaining curriculum matters, elective subjects and course selection



Parent /Teacher/ Student Meetings & Reports

Continuous reporting is accessible on the Parent Access Module (PAM) throughout the semester. A summary report of grades is available at the end of each semester.

Parent/teacher/student interviews are one way that parents, teachers and students can work together as a team. Teamwork is needed so that students can achieve their best at school (and in life in general). These interviews are held at the end of Term 1 and Term 3.

Laptop program

Galen's 1:1 Laptop Program entitles each student to receive a laptop computer on a long-term loan from the school. Students are able to access the laptop both at home and school. They take responsibility for their laptop, bringing it to and from school every day and recharging it overnight. Students and parents are required to complete an online laptop induction before they are entitled to receive a laptop.



Galen Resource Centre

Galen's contemporary Resource Centre is a central hub at the College, providing library facilities and ICT support. Dedicated staff ensure a stimulating learning environment which is essential to enrich and support the learning needs of our students. The Resource Centre fosters lifelong learning, authentic research skills and an enjoyment of reading with designated areas for both study and leisure. The Library provides print and electronic information resources to support all areas of the curriculum. A broad range of learners are supported through an extensive range of fiction and non-fiction books, picture story books and audio books.

The Resource Centre is open from 8.00am-4.30pm Monday to Thursday and 8.00am-4.00 PM on Fridays. The centre is also available for students to use at and recess and lunchtime each day.



Year 7 Subjects

Art

Throughout Year 7, students are given the opportunity to explore the Visual Arts. Students explore the language used to describe what they see and apply that knowledge to their own artworks. Students explore art history and designers' works to inspire and broaden their perspective and experience of what the visual world is. Their learning is documented in a visual folio and they have the opportunity to use multiple art materials including ceramics.

Drama

Drama is an exciting subject. It gives students the opportunity to take on different roles as various characters and develop their public speaking, self confidence and organisational skills. Each year there is a whole school production and a Junior Production for students in Years 7, 8 & 9. Anyone can audition to take part in the production, and there are also opportunities to help out backstage with lighting, sets, props and music.



English

Students engage with a variety of texts for enjoyment. They listen to, read, view, interpret, evaluate and perform a range of spoken, written and multimodal texts in which the primary purpose is aesthetic, as well as texts designed to inform and persuade. These include various types of media texts including newspapers, magazines and digital texts, early adolescent novels, non-fiction and poetry. Students develop their understanding of how texts, including media texts, are influenced by context, purpose and audience.

Literary texts that support and extend students in Year 7 as independent readers are drawn from a range of genres. These texts explore themes of interpersonal relationships and ethical dilemmas within real-world and fictional settings and represent a variety of perspectives. Informative texts present technical and content information from various sources about specialised topics. Text structures are more complex including chapters, headings and subheadings, tables of contents, indexes and glossaries.

Students create a range of imaginative, informative and persuasive types of texts, for example narratives, procedures, performances, reports and discussions, and are beginning to create literary analyses and transformations of texts



Food Technology

Food Technology is a subject that gives students hands-on experience in the wonderful world of cooking. In Food Technology students learn about safety and hygiene rules as well as how to cut and prepare foods correctly and what different pieces of equipment are called. Students evaluate everything they make, each week. They are required to describe the texture, flavour and appearance. Food Technology becomes an optional subject once students reach Year 8, but they can elect to participate in the subject all the way through to Year 12.



Humanities

The Humanities aims to prepare students to think critically, be active members of society and to understand the world around them. Year 7 Humanities focuses on the subject areas of History, Geography, Civics and Citizenship and Economics and Business. Throughout the year, students will be exposed to various topics within these areas with a focus on skill development. Areas of study include the practices of ancient societies such as Egypt and India, the role of water in global conflict, preservation and archaeology and the skills required to set up a business.

Health Education

Students explore the concepts of physical, social, mental, emotional well being and evaluate the benefits of relationships on wellbeing and respecting diversity. They analyse factors that influence emotional responses. They gather health information and investigate strategies that enhance their own and others' health, safety and wellbeing. Students are taught that there are many avenues of support available, within the school and our local community if they need it. Students explore a number of topics: including Sun-Smart behaviours, Relationships, Changes during Puberty, Bullying, Importance of Healthy Bodies (nutrition, sleep and exercise) and Drug Education.



Languages

In Year 7, all students study Indonesian for a semester and Italian for a semester, so that they can make informed choices about the Language they wish to pursue in Year 8. Our students in Year 8 study Italian or Indonesian for the whole year. Indonesian and Italian are elective subjects in Year 9. In Year 7 Italian and Indonesian, students gain an insight into general cultural aspects of Indonesia and Italy, which has the benefit of allowing students to become more culturally aware, confident and at ease with people from a wide range of backgrounds. Students also develop their reading and listening skills through the study of greetings, numbers, days, dates, telling the time and general conversation skills. At Year 7, students begin learning about grammar rules. Importantly, this also benefits students' language skills broadly as they learn to use the English language more correctly and efficiently. In the long run, studying a language at secondary school can open up career opportunities both in Australia and abroad.

Materials & Technology

In Materials and Technology students learn to use the design process to plan and make out of various materials such as wood, metal, plastics, and several functional items. Students learn about safety in the workshop and whilst using tools, as well as how to look after the equipment.



Mathematics

Year 7 Mathematics covers the three strands; **Number and Algebra**, **Measurement and Geometry**, and **Statistics and Probability**. A variety of resources including concrete hands on resources are used to support student learning. The Math Pathways online program has replaced the need for a textbook. This resource ensures that work is differentiated for each student providing the right balance of challenge and success. The 4 proficiencies are fundamental to learning mathematics and working mathematically. They are **Understanding**, **Fluency**, **Problem Solving** and **Reasoning**.

Understanding refers to students building knowledge of mathematical concepts and structures. Students will get the opportunity to make connections between related concepts and expand mathematical understanding to new ideas.

Fluency allows students to develop skills in choosing appropriate procedures. Students will get the opportunity to build accuracy and efficiency of factual knowledge and mathematical concepts.

Problem Solving is the ability of students to make choices, interpret, formulate, model and investigate problems in real contextual situations. Students will get the opportunity to use a variety of technology. Students are encouraged to communicate solutions effectively.

Reasoning refers to students developing an increasingly sophisticated capacity for logical, statistical and probabilistic thinking and actions, such as hypothesising, analysing, proving, evaluating and explaining general solutions.



Music Program

There are many opportunities for Year 7 students to be involved in music at Galen. In the **Classroom Music Program** students may develop performance skills using ukuleles, guitars, drum kit & percussion, keyboard and vocals. They are also introduced to reading and writing skills allowing them to have a basic understanding of written music. Students learn to recognise musical instruments and many other musical characteristics by listening to and analysing a wide range of music.

Every two years students have the opportunity to join the **Instrumental Concert Band Program**. Depending on which year the cycle begins students may either be in Year 7 or Year 8 and can elect to learn the flute, clarinet, saxophone, trumpet, trombone, tuba, bass guitar or percussion instruments. Students in the program learn their instrument through lessons and use their skills to rehearse and play in the Junior Concert Band. Students also have the opportunity to take lessons on violin, guitar and bass guitar, drums, piano, and voice with private teachers or can join the Galen choir, which performs regularly.

Physical Education

In Physical Education students learn the rules of sports, as well as techniques and skills to help play them. Students demonstrate control and accuracy when performing specialised movement skills. They apply and refine movement concepts and strategies to suit different movement situations. They apply the elements of movement to compose and perform movement sequences. The sports that are included: Swimming, Athletics, Fundamental Motor Skills, Football, Netball, Basketball, Volleyball, Dance and Table Tennis, Softball, Racquetball. Students work in a supportive environment, encouraging fit and healthy lifestyles and establishing new friendships through sport.



Religious Education – Belonging

Students focus on belonging to the school community. They study Prayer, Jesus, the Sacraments and key people of the Old Testament. They also learn about the liturgical year, with a focus on Lent, Easter and Advent. They learn the importance of service to others as a grounding for future studies, incorporating opportunities to participate in social justice initiatives. Students also have the opportunity to participate in prayer, class liturgies, a retreat and masses. Our aim is that students will become more aware of the presence of Christ in their everyday lives. It is hoped that our Year 7 students will develop an appreciation of the world of God's creation, an awareness of the needs of other people, and an "openness" to life in general.

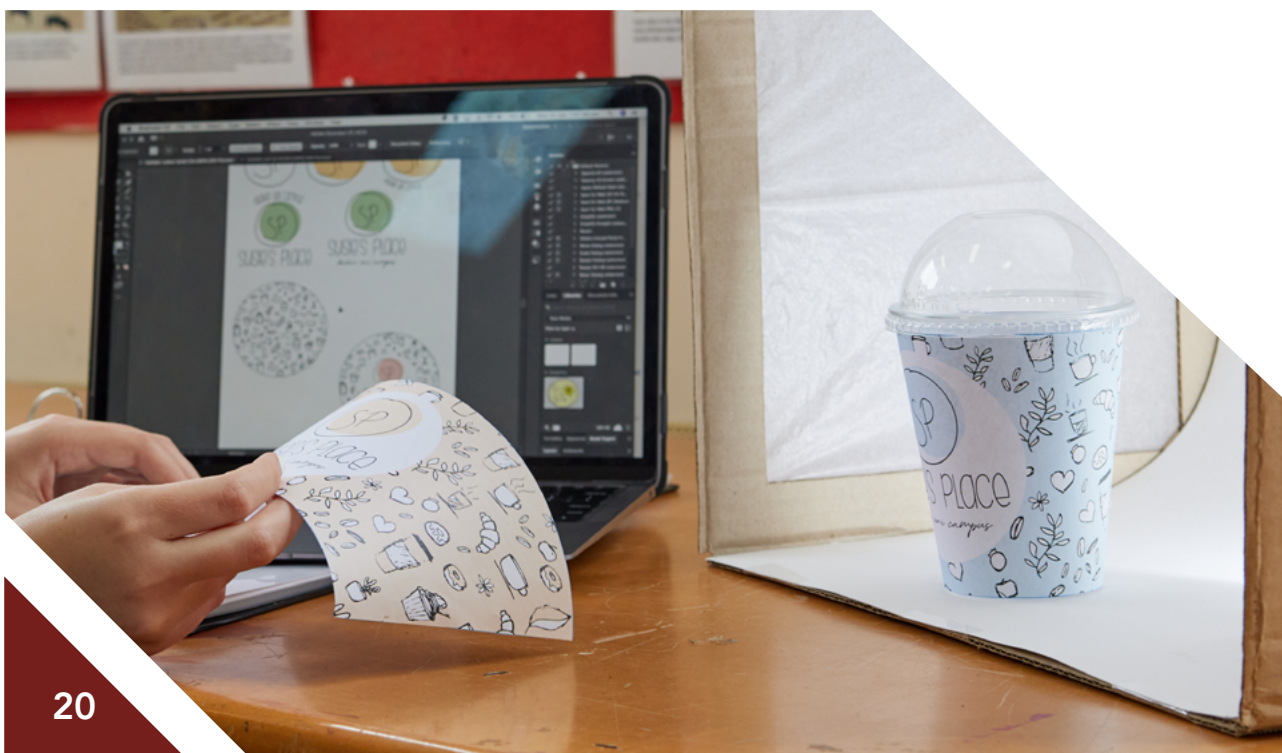
Science

In Year 7 Science the curriculum focus is on explaining phenomena involving science and its applications. Students will identify questions and problems that can be investigated scientifically and make predictions based on their scientific knowledge. Following an introduction to the Galen laboratories and commonly used scientific equipment they will plan experiments, identifying variables to be changed, measured and controlled. This scientific literacy will be developed in topics such as states of matter, ecosystems and classification, forces, separating mixtures and Earth in space. Scientific knowledge will be extended in theory lessons and students will acquire the skills to investigate scientifically and to perform safe and fair tests in practical lessons.



Visual Communication Design

In Year 7 Visual Communication Design (VCD), students explore the design process to produce imagery and typography, and combine them together to develop visual messages in their presentations. Students apply design elements and principles, practice using a range of media and drawing methods including freehand and technical drawing to produce 2D and 3D illustrations. Students use design thinking skills to solve design problems.



Timetable

Our school year is divided into two semesters. Semester One covers Term 1 and Term 2. Semester Two takes in Terms 3 and 4.

Each day has a morning Homeroom and six periods, or lessons, which run for 50 minutes each. Recess lasts 20 minutes and starts at 10.40am, lunch time starts at 12.54pm and lasts until 1.40pm (except Wednesdays). There are two lessons before recess, two between recess and lunch, and another two after lunch.

Wednesdays are slightly different, with an assembly or extended homeroom before recess as well, which in turn moves the period times marginally.

Bell Times (Mon, Tue, Thu, Fri)

PERIOD	TIME
First Bell	8.40am
HOMEROOM	8.45am - 8.55am
Period 1	9.00am - 9.50am
Period 2	9.50am - 10.40am
RECESS	10.40am - 11.00am
End of Recess Bell	11.00am
Period 3	11.05am - 11.55am
Period 4	11.55am - 12.45pm
LUNCH	12.45pm - 1.30pm
End of Lunch Bell	1.30pm
Period 5	1.35pm - 2.25pm
Period 6	2.25pm - 3.15pm
Final Bell	3.15pm

Bell Times (Wed)

PERIOD	TIME
First Bell	8.40am
EXTENDED HOMEROOM	8.45am - 9.30am
Period 1	9.35am - 10.20am
Period 2	10.20am - 11.05am
RECESS	11.05am - 11.25am
End of Recess Bell	11.25am
Period 3	11.30am - 12.15pm
Period 4	12.15pm - 1.00pm
LUNCH	1.00pm - 1.40pm
End of Lunch Bell	1.40pm
Period 5	1.45pm - 2.30pm
Period 6	2.30pm - 3.15pm
Final Bell	3.15pm

Here is an example timetable:

CHAMPAGNAT HOUSE LEADER - MRS DEBRA DOYLE										
	MON 1	TUES 1	WED 1	THURS 1	FRI 1	MON 2	TUES 2	WED 2	THURS 2	FRI 2
HOMEROOM	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	DAY 6	DAY 7	DAY 8	DAY 9	DAY 10
1	1MAT07A HANSM (7.1)	1MTE07A DOYLD (T2)	1HUM07A STAMA (7.1)	1ENG07A RISPL (7.1)	1INT07A PIETL (7.5)	1RED07A DOYLD (7.1)	1INT07A PIETL (7.5)	1MAT07A HANSM (7.1)	1PEH07A HARVJ (7.1)	1PEH07A HARVJ (7.1)
2	1PEH07A HARVJ (7.1)	1MTE07A DOYLD (T2)	1RED07A DOYLD (7.1)	1MAT07A HANSM (7.1)	1INT07A PIETL (7.5)	1HUM07A STAMA (7.1)	1INT07A PIETL (7.5)	1HUM07A STAMA (7.1)	1PEH07A HARVJ (7.1)	1ENG07A RISPL (7.1)
3	1ENG07A RISPL (7.1)	1MAT07A HANSM (7.1)	1DRA07A WALKA (BND2)	1IND07A WALKA (7.1)	1PEH07A HARVJ (7.1)	1ENG07A RISPL (7.1)	1MAT07A HANSM (7.1)	1IND07A WALKA (7.1)	1SCI07A MILLJ (7.1)	1SCI07A MILLJ (7.1)
4	1HUM07A STAMA (7.1)	1MAT07A HANSM (7.1)	1DRA07A MAHEJ (BND2)	1RED07A DOYLD (7.1)	1PEH07A HARVJ (7.1)	1MAT07A HANSM (7.1)	1ENG07A RISPL (7.1)	1IND07A WALKA (7.1)	1SCI07A MILLJ (7.1)	1HUM07A STAMA (7.1)
5	1VCD07A CREMI (A5)	1SCI07A MILLJ (7.1)	1IND07A WALKA (7.1)	1SCI07A MILLJ (7.1)	1ENG07A RISPL (7.1)	1VCD07A CREMI (A5)	1DRA07A MAHEJ (BND2)	1ENG07A RISPL (7.1)	1MAT07A HANSM (7.1)	1MTE07A DOYLD (T2)
6	1VCD07A CREMI (A5)	1ENG07A RISPL (7.1)	1IND07A WALKA (7.1)	1SCI07A MILLJ (7.1)	1HUM07A STAMA (7.1)	1VCD07A CREMI (A5)	1DRA07A MAHEJ (BND2)	1RED07A DOYLD (7.1)	1IND07A WALKA (7.1)	1MTE07A DOYLD (T2)
<div> <div>1INT07A = Integrated Studies</div> <div>1ENG07A = English</div> <div>1MTE07A = Design & Technology</div> <div>1SCI07A = Science</div> <div>1IND07A = Indonesian</div> <div>1MAT07A = Mathematics</div> <div>1HUM07A = Humanities</div> <div>1PEH07A = Health & Physical Education</div> <div>1VCD07A = Visual Communication Design</div> <div>1RED07A = Religious Education</div> <div>1DRA07A = Drama</div> <div>PIETL = MS LINDA PIETROPAOLO</div> <div>RISPL = MRS LISA RISPIN</div> <div>DOYLD = MRS DEBRA DOYLE</div> <div>MILLJ = MS JEYNELLE MILLS</div> <div>WALKA = MRS ANNETTE WALKER</div> <div>HANSM = MRS MACKENSIE HONEY</div> <div>STAMA = MRS AMANDA STAMP</div> <div>HARVJ = MISS JULIA HARVEY</div> <div>CREMI = MRS ISOBELLE CREMIN</div> <div>DOYLD = MRS DEBRA DOYLE</div> <div>MAHEJ = MRS JEANETTE MAHER</div> </div>										

Canteen

Our canteen “Sue’s Soul Food” is open every school day at recess and lunch time. A large variety of hot and cold food is available, ranging from fresh fruit, salad wraps and rolls to soups, pies and focaccias. There is an emphasis on healthy eating, and our canteen provides a range of food and snacks that are low in fat, sugar and salt.

The canteen also caters to a range of dietary requirements with gluten free, vegetarian and vegan options available to order each day.

Windows dedicated to junior students make life easier for the smaller and younger students to purchase in comfort. Ordering is simple with the convenience of the app Qkr!, this enables parents & students to order and pay for school items directly from their phone or computer.

Below is a sample menu. Scan the QR code to download the Qkr! app



Term 2 Menu



Breakfast
(8am - 8.40am)

CUP OF FRUIT (G)	\$4.00
Mixed Seasonal or Grapes or Pineapple or Rockmelon or Watermelon	
TWISTED FROZEN YOGHURT (A)	\$3.00
Chocolate & Banana Chocolate & Vanilla Strawberry & Vanilla Watermelon & Mango	
BACON AND EGG MUFFIN (A)	\$4.50
gluten free .50c extra	
VEGETARIAN MUFFIN (A)	\$4.50
tomato, spinach & a hash brown gluten free .50c extra	
OVEN BAKED HASH BROWN (A)	\$1.50
GLUTEN FREE FRUIT TOAST	\$3.50
2 pieces, with butter (A)	

Hot Food
Recess




BACON AND EGG MUFFIN (A)	\$4.50
gluten free .50c extra	
VEGETARIAN MUFFIN (A)	\$4.50
tomato, spinach & a hash brown gluten free .50c extra	
OVEN BAKED HASH BROWN (A)	\$1.50
GLUTEN FREE FRUIT TOAST (A)	\$3.50
2 pieces, with butter	
HOMEMADE SAUSAGE ROLL (A)	\$3.50
STEAMED DIM SIM (A)	\$1.20
MACHO NACHOS (G)	\$5.00
cheese & homemade sauce	
TOASTED SANDWICH (A) gluten free .50c extra	
Cheese	\$4.00
Baked Beans	\$4.00
Ham & Cheese	\$4.50
Chicken & Avocado	\$5.00
TOASTED CROISSANT (A)	\$4.50
Ham & Cheese or Tomato, Spinach & Cheese	
HOMEMADE PIZZA (A) per slice	\$2.50
Margherita or Hawaiian	



Homework

At Galen, we believe that homework is an important part of school life and student workload. We believe that a student will struggle to succeed in secondary school without regular, systematic home study. As well as set assignments and exercises, careful and constant revision of classwork, plus wide reading around topics being studied, should be a part of each student's weekly homework program. Homework is a very important part of learning. It gives students the chance to build on strengths and also take the time to overcome weaknesses. Work at home can give a student the chance to research, to practice work on his or her own, to consolidate learning or reflect deeply. It teaches students to be organised and to make choices and sacrifices. In Years 7 and 8, we expect a student to complete half an hour, to one hour of work at home five nights a week.

Absences

Absenteeism contributes significantly to student underachievement at school. Students are required to attend school unless reasonable and valid grounds exist for them to be absent. Parents have a responsibility to ensure that their children attend school regularly, and are only absent if ill or if other circumstances make it absolutely necessary.

A parent can register an absence via PAM (Parent Access Module), the Absentee Hotline – 5721 6322 or an email to: **absences@galen.vic.edu.au**.

An SMS text message will be sent prior to 12 noon to parents who have a child at school without parent approval. If a prolonged absence is expected, the school will make every attempt to supply relevant and useful work that can be done at home. Unexplained or inadequately explained absences will be followed up by Homeroom mentors.

Students who arrive late to school are expected to report directly to the College office, where their arrival times are entered into the attendance system. Habitual lateness is also followed up. Students may only leave the school grounds during school hours if they have written permission/phone call from a parent or guardian, or if the parent comes to the office to collect the child.

Bus Travel

Students who attend Galen Catholic College can access the Student Conveyance Program. This program allows families to receive financial assistance with the cost of transporting students to and from school where the student attends an eligible specialist school, or lives in rural and/or regional Victoria and attends their nearest appropriate school/campus.

Regional Government Bus Service

Cost: Varies depending on eligibility

Eligibility: Students attending their nearest school and living 4.8km or more from school (Eligible). Students not attending their nearest school and living 4.8km or more from school (Fare Based – Invoiced each Term)

Please complete **Form 1 – Application for Permission to Travel – Eligible Students** on this web page:

www2.education.vic.gov.au/pal/school-bus-program/resources

Public Transport (PTV Service)

For students who reside in Chiltern, Corowa, Rutherglen, Wahgunyah, Yarrawonga, and Beechworth, if Galen is not your closest school a PTV form is to be completed at the beginning of each school year.

www.ptv.vic.gov.au/tickets/fares/concession/school-students/

If Galen is your closest school, please complete **Application: Form 3: Conveyance Allowance Application – Public Transport Travel** on this web page:

<https://www2.education.vic.gov.au/pal/conveyance-allowance/resources>

Corowa students will have the chance to apply for the NSW School Drive Subsidy Scheme – this is to assist families with the cost of student travel – please create an account with the NSW SDS and complete the application online.

apps.transport.nsw.gov.au/ssts/faqsSchoolDrive#/schoolDriveSubsidy

Fallons Town Bus Service

Cost: Free

Eligibility: Students attending their nearest school and living 4.8km or more from the school

Application: Form 3: Conveyance Allowance Application – Public Transport Travel on this web page

<https://www2.education.vic.gov.au/pal/conveyance-allowance/resources>

Cost: Variable

Eligibility: Student lives less than 4.8km from the closest school.

For all Town Bus Information regarding Bus Stops, Times and Cost please contact Fallons Bus Lines directly (03) 5722 9255, 14 Sinclair Drive, Wangaratta, Vic 3677.

For all other Bus Enquiries please contact the Galen Main Office on 5721 6322 or visit <https://www2.education.vic.gov.au/pal/school-bus-program/resources>



School Fees

Galen's finance support team is committed to working with families throughout their secondary education journey with us. We offer a wide range of financial options to families for fee payment based on the individual circumstances for each family. Our team are available for a confidential conversation about how we can work together to support your family with the financial aspects of enrolment at Galen Catholic College.

Key contacts:

Carolyn Shaw – Business Manager carolyn.shaw@galen.vic.edu.au

Elisabet Pendavingh – Family Financial Management

elisabet.pendavingh@galen.vic.edu.au

Composite School Fees 2023

Our composite fees are fully inclusive of all costs required for students' core curriculum program including tuition, subject costs, camps excursion and IT resources. An annual laptop hire fee is charged separately to enable every student to have a new laptop provided at Year 7 and Year 10. Additional charges are required for optional programs including outdoor education, VET courses, immersions, graduations and formals.

Please note that refunds do not apply for non-attendance of compulsory activities. Galen Catholic College's Composite School fees for 2023 have been approved as follows (**please note these will be updated in October for the following year**):

Year 7	Year 8	Year 9
\$4,200.00	\$4,440.00	\$4,890.00
Year 10	Year 11	Year 12
\$4,910.00	\$5,150.00	\$5,150.00

Laptop Program

A laptop hire fee per student will be charged annually. This includes warranty and insurance with families liable for the insurance excess for any accidental damages that do not fall under warranty.

Laptop Fee	
All Year Levels 7-12	\$400.00 per annum
Accidental damage (non-warranty)	\$150.00 per repair Supplier's cost for replacement power supply, protective case etc

Family Discounts

Composite discounts are offered to those families who have more than one student attending Galen Catholic College. The Family Discount, if applicable, will automatically be credited to your account.

Number of Students	Amount
2 children	10%
3 children	20%
4 or more children	30%

Financial Arrangements

Frequency	Instalments per Year
Weekly	52 instalments
Fortnightly	26 instalments
Monthly	12 instalments
Term	4 instalments (A quarter of the annual fee due February, April, July and October)
Yearly	One payment

Payment methods accepted	
Periodical Payments by Direct Debit	Direct Debit from nominated Bank Account or Credit Card (Click here for Periodical Debit Authorisation Form)
Centrepay Deduction	Deduction made direct from your Centrelink payments (Click here for Centrepay Debit Authorisation Form)

Camps Sports and Excursion Fund (CSEF)

CSEF funding is available to all families holding a valid means-tested concession card or temporary foster parents. Applications are required to be completed and returned to the College with funding credited to family accounts. CSEF helps ensure that no student will miss out on the opportunity to join their classmates for important, educational and fun activities. Click here to learn more. Please note applications for 2023 close on 23rd June 2023.

[Click here for 2023 CSEF Application form.pdf](#)

The form only needs to be completed once, unless your circumstances have changed e.g. change of name, CRN or new sibling commenced at Galen.

Special Circumstances

The College offers a range of supports to families experiencing financial hardship or where special/difficult circumstances exist. Parents/guardians are invited to contact the Finance Team and make an appointment to discuss supports that the College can offer to assist with financial requirements of School Fees. All details concerning fees and families are strictly confidential. **These arrangements are negotiated on an annual basis.**

If special circumstances exist, please call (03) 5721 6322 for an appointment or email fees@galen.vic.edu.au to discuss your needs.